

## NOTICE OF 2022 ANNUAL STOCKHOLDERS' MEETING

NOTICE IS HEREBY GIVEN that the annual meeting of stockholders of Xurpas Inc. (the "Company") will be conducted virtually through the Zoom Videoconference facility [Zoom ID: <u>88182681598</u>] on August 9, 2022 at 9 o'clock in the morning with the following agenda:

#### **AGENDA**

- 1. Call to Order
- 2. Certification of Notice and Quorum
- 3. Review and Approval of Minutes of the Previous Meeting held on August 11, 2021
- 4. Message of the Chairman
- 5. Annual Report of the President and Approval of the 2021 Audited Financial Statements
- 6. Amendment of By-Laws
- 7. Election of Directors and Independent Directors
- 8. Appointment of External Auditor
- 9. Ratification of previous acts of the Directors and Management
- 10. Adjournment

The Company will **not** conduct a face-to-face or in person meeting. Subject to validation procedures, stockholders may attend the meeting *remotely*.

For **Registration** to participate and/or vote in absentia, please visit: http://asm2022.xurpas.com Registration starts on July 1, 2022. Stockholders who will join by proxy may also visit and register in the same link. PSE Trading Participants / Brokers may also submit the following to the Corporate Secretary (<a href="mailto:corpsec@xurpas.com">corpsec@xurpas.com</a>): (1) the list of stockholders (together with e-mail address of the stockholders) who have indicated that they wish to attend the meeting remotely and/or vote in absentia or through remote communication; (2) a certification on the number of the shares held by the said stockholder as of Record Date. **The Company is not soliciting proxies.** 

Only stockholders of record at the close of business day on **June 30, 2022** ("Record Date") are entitled to notice of meeting, attendance to the live webcast of the meeting, and to vote through remote communication or *in absentia*. **Attendance and voting shall be subject to validation procedures.** 

June 20, 2022.

ATTY. MARK S. GORRICETA

Corporate Secretary, Chief Legal Officer and
Chief Compliance Officer

All submissions shall be subject to validation procedures of Xurpas Inc. The deadline for Registration, Voting *in absentia* and Proxy Submission is on **August 1**, **2022**. Validation of all submitted ballots for the voting *in absentia* and proxies shall be done on **August 4**, **2022**. The security code for the virtual stockholders' meeting for each registered stockholder shall be sent via e-mail on **August 5**, **2022**. If you need any assistance, you may contact us at corpsec@xurpas.com.

Access to Xurpas Inc.'s Notice and Agenda, Definitive Information Statement, Proxy and other documents required for the Annual Stockholders Meeting may be accessed through Xurpas Inc.'s website at <a href="http://www.xurpas.com">http://www.xurpas.com</a>. You can also request for soft or hard copies of the meeting materials through an email request to <a href="mailto:corpsec@xurpas.com">corpsec@xurpas.com</a>.

Please submit all questions and comments to corpsec@xurpas.com on or before August 5, 2022, 5:00 p.m.



### **EXPLANATION OF AGENDA ITEMS**

### Call to Order

The Chairman of the Meeting will formally open the meeting at approximately 9:00 in the morning. Live webcast of the Meeting will be accessible via Zoom ID: <u>88182681598</u>. Stockholders who have registered via <a href="http://asm2022.xurpas.com">http://asm2022.xurpas.com</a> will be given the security code through e-mail on August 5, 2022.

### Certification on Notice and Quorum

Xurpas Inc. (the "Company") shall distribute the Definitive Information Statement through (a) a disclosure with the Philippine Stock Exchange Electronic Disclosure Generation Technology ("PSE EDGE"); and (b) posting at the Xurpas' website (http://www.xurpas.com).

In accordance with Section 23 and 57 of the Revised Corporation Code, and pursuant to SEC Memorandum Circular No. 6 series of 2020<sup>1</sup> which allow stockholders' meetings to be conducted by way of remote communication or *in absentia* and voting exercised through remote communication or *in absentia*, the Company shall provide a link which will be accessed by the stockholders to participate and vote *in absentia* on the matters presented for resolution at the meeting.

Stockholders who will attend the meeting through remote communication or *in absentia* shall be deemed present for purposes of quorum. The Corporate Secretary shall also certify the existence of a quorum.

The following are the rules of conduct and procedure for the meeting:

- 1. Stockholders may attend the meeting remotely provided that they have submitted the registration requirements via <a href="http://asm2022.xurpas.com">http://asm2022.xurpas.com</a> ("Registration"). The deadline for Registration is on August 1, 2022.
- 2. Stockholders may also submit their proxies through <a href="http://asm2022.xurpas.com">http://asm2022.xurpas.com</a>. The deadline for submission of Proxy is on August 1, 2022, 5:00 P.M. The validation of the proxies shall be conducted on August 4, 2022.
- 3. Questions and comments may be sent prior to or during the meeting at <a href="mailto:corpsec@xurpas.com">corpsec@xurpas.com</a> and shall be limited to the items in the Agenda. Deadline for submission of questions and comments is on **August 5**, 2022, 5:00 P.M.
- 4. Stockholders who have registered to participate in the meeting by remote communication shall be included in determining the quorum, together with the stockholders who voted *in absentia* and submitted their proxy.
- 5. Voting
  - 5.1. Stockholders may cast their votes by submitting their ballots via <a href="http://asm2022.xurpas.com">http://asm2022.xurpas.com</a>
  - 5.2. Stockholders may issue a Proxy authorizing the Chairman of the meeting to vote on their behalf via <a href="http://asm2022.xurpas.com">http://asm2022.xurpas.com</a>
- 6. The Corporate Secretary shall tabulate and validate all votes received on August 4, 2022.
- 7. The meeting proceedings shall be recorded in audio format and uploaded in the Company's website within seven (7) business days from the meeting.

## Approval of the Minutes of the Previous Meeting

The minutes of the meeting held on August 11, 2021 are attached in the Information Statement and posted at the company website.

### Message of the Chairman

The Chairman of the Board, Mr. Jonathan Gerard A. Gurango, shall deliver his message to the stockholders of the Company.

<sup>&</sup>lt;sup>1</sup> Re: Guidelines on the attendance and participation of directors, trustees, stockholders, members, and other persons of corporations in regular and annual meetings through teleconferencing, video conferencing and other remote or electronic means of communication dated March 12, 2020.



## Annual Report of the President

The President, Mr. Alexander D. Corpuz, shall deliver a report to the stockholders on the performance of the Company in 2021 and for the first quarter of 2022. All other information that needs to be reported pursuant to the Revised Corporation Code shall likewise be presented by the President. Mr. Corpuz will also present to the stockholders for approval the 2021 Annual Report and Audited Financial Statements of the Company.

## Amendment of By-Laws

On May 7, 2020, the stockholders approved the following amendments to the By-Laws:

- 1. Notice to stockholders be sent through electronic mail and such other alternative modes as may be allowed by the SEC; and
- 2. Participation through remote communication or in absentia; and
- 3. Voting through remote communication or in absentia.

The Board will also secure ratification of the Company's stockholders to proceed with the foregoing amendment of By-Laws. In addition, the Company also proposed to amend the By-Laws to reflect (a) Change of Annual Meeting to every 2<sup>nd</sup> Wednesday of August; and (b) that the Chairman of the Board shall preside in all meetings of the stockholders.

### Election of Directors and Independent Directors

The following have been nominated to be part of the Board of the Company:

- (1) Jonathan Gerard A. Gurango
- (2) Alexander D. Corpuz
- (3) Fernando Jude F. Garcia
- (4) Wilfredo O. Racaza
- (5) Atty. Mercedita S. Nolledo
- (6) Imelda C. Tiongson, Independent
- (7) Bartolome S. Silayan, Jr., Independent

Every stockholder entitled to vote shall have the right to vote *in absentia* or by proxy the number of shares outstanding in his name at the time of the election. The stockholder may vote his shares for as many persons as there are directors to be elected.

## Appointment of External Auditor

Sycip Gorres Velayo & Co. (SGV & Co.) has been nominated as the Company's external auditor for the fiscal year 2022.

## Ratification of previous acts of the Directors and Management

All previous acts of the Board and Management from January 1, 2021 to June 20, 2022 are provided in Annex K of the Information Statement. The foregoing matters shall be subject to the ratification of the stockholders.



# XURPAS INC. 2022 Annual Stockholders' Meeting August 9, 2022

Instructions for Attendance to the Stockholders' Meeting in absentia, Voting in Absentia and Submission of Proxy



## Please prepare the following:

- 1. Name, Valid E-mail Address, Contact Number
- 2. Valid Government-Issued Identification Card (ID)
- 3. Broker's Certification (if applicable)
- For Corporate Shareholders, Secretary's Certificate attesting to the authority of the Authorized Representative to act on behalf of the Corporation / Submit the Forms

Stockholders of Record as of June 30, 2022 are entitled to attend the virtual Stockholders' Meeting and Vote in Absentia. Register via <a href="http://asm2022.xurpas.com">http://asm2022.xurpas.com</a>

Registration and Voting *in absentia* starts on July 1, 2022 Deadline for Registration, Voting *in absentia* and/or Submission of Proxy is on August 1, 2022.





Registered Stockholders of Xurpas Inc. as of Record Date will receive their security code for the virtual Stockholders' Meeting via e-mail on August August 5, 2022.

The meeting will be accessible (live) on August 9, 2022 at 9:00 AM via Zoom Videoconference facility (Zoom ID: 88182681598)

You may contact us at <a href="mailto:corpsec@xurpas.com">corpsec@xurpas.com</a> if you need any assistance.

Xurpas Inc. will **not** conduct a face-to-face or in person meeting. The stockholders may attend the meeting *remotely* through a videoconference facility.



# XURPAS INC. REGISTRATION FORM, VOTING IN ABSENTIA AND/OR PROXY FORM

To be accomplished via <a href="http://asm2022.xurpas.com">http://asm2022.xurpas.com</a>
Registration Starts on July 1, 2022

# I. Registration

For Individual Shareholder	Please fill up	For Corporate Shareholders	Please fill up
Name		Corporate Name	
Contact Number		Name of Authorized	
		Representative	
E-mail Address		Contact Number	
		E-mail Address	

For Individual Stockholder: Valid Government-Issued Identification Card For Corporate Shareholders: Valid Government-Issued Identification Card of the	Please upload
Authorized Representative Broker's Certification ( <i>if applicable</i> )	Please upload
Secretary's Certificate (for Corporate Shareholders)	Please upload

(Yes	I hereby certify that I am a stockholder of Xurpas Inc. as of Record Date (June 30, 2022) and
or	I signify my intention to attend the virtual stockholders' meeting on <b>August 9, 2022</b> at 9:00
No)	AM. The instructions to attend the stockholders' meeting and security code will be sent to you
	in the e-mail address you have indicated herein on August 5, 2022.

# II. Voting in Absentia or Issuance of Proxy

Please choose one (1)			
Voting in Absentia	Proxy		
Please accomplish Ballot	I, being a stockholder of Xurpas Inc. constitutes and appoints the Chairman of the meeting to be my proxy, to represent and vote all shares registered in my name of, and which I beneficially own, at the annual meeting of the stockholders on August 9, 2022 at 9:00 a.m. and any adjournment(s) and postponement(s) thereof, hereby ratifying and confirming any and all actions taken on matters which may properly come before such meeting or adjournment(s) thereof.		



# III. Ballot

	Matters for Approval	For	Against	Abstain
1.	Approval of Minutes of Previous Meeting held on			
	August 11, 2021			
2.	Annual Report and Approval of the 2021 Audited			
	Financial Statements			
3.	Amendment of By-Laws			
4.	Election of Directors and Independent Directors			
	<ul> <li>Jonathan Gerard A. Gurango</li> </ul>			
	Alexander D. Corpuz.			
	Fernando Jude F. Garcia			
	Wilfredo O. Racaza			
	Atty. Mercedita S. Nolledo			
	Bartolome S. Silayan, Jr., Independent			
	• Imelda C. Tiongson, <i>Independent</i>			
5.	Appointment of External Auditor			
	<ul> <li>Sycip Gorres Velayo &amp; Co.</li> </ul>	·		
6.	Ratification of previous acts of the Directors and			
	Management			

Other Terms and Conditions				
(You will not be able to proceed with the submission if any item is left blank)				
I hereby certify that the number of votes covered by this Ballot shall be in accordance with				
the total number of Xurpas Inc. registered in my name as of record date.				
In case of an account with <i>joint owners</i> , or an account in an <i>and/or capacity</i> , I hereby certify that I have secured the consent of all other owners in the submission of this Ballot.				
In case of a corporate shareholder, I hereby certify that I am an authorized representative of the corporation and I am duly authorized to submit this Proxy.				
If my shares are lodged with PDTC or registered under the name of a broker, bank or other				
fiduciary, I hereby authorize Xurpas Inc. or any of its duly authorized representative to request and secure the necessary certification from <i>PDTC or my broker</i> on the number of shares which are registered in my name as of record date and issue the said certification in accordance with this Form.				
I further hereby certify that my Xurpas Inc. shares are lodged with the following brokers:				
Name of Broker	<b>Contact Person</b>	<b>Contact Details</b>		
Stockholder's data will be collected, stored, processed and used exclusively for the purposes of electronic registration, voting in absentia and/or submission of Proxy for the				
Electronic Stockholders' Meeting of Xurpas Inc. In order to meet privacy obligations under the Data Privacy Act of 2012, Stockholder's registrations will be stored in accordance with				
the statutory retention periods. Detailed information of Xurpas Inc.'s Data Privacy Policy is provided in http://www.xurpas.com.				

Xurpas Inc. reserves the right to request a hard copy of the Registration Form with physical signatures from the stockholder, if necessary.



By signing below, I hereby certify that any and all information contained in this Registration Form, or provided in connection herewith, is true and complete and that Xurpas may rely on the accuracy of any such information.

# [Name and Signature of Stockholder]

## **REMINDER:**

This Registration Form shall be accomplished and submitted on or before August 1, 2022 5:00 p.m. Stockholders may also accomplish this Registration Form and submit directly to <a href="mailto:corpsec@xurpas.com">corpsec@xurpas.com</a> together with a valid government-issued identification card, certification from the Broker (for scripless shares) and Secretary's Certificate (for corporate shareholders). Validation of proxies shall be held on August 4, 2022. Security Code will be sent to the e-mail of the stockholders who have submitted their registration on August 5, 2022. Notarization of this Registration Form is not required.